

**State Safety Programme (SSP) Implementation Course
Bangkok, Thailand, 7 – 11 November 2016**

COURSE BULLETIN

1. Dates and Venue

1.1 State Safety Programme (SSP) Implementation Course will be held at Kotaite Wing of ICAO Asia and Pacific Office from 7 to 11 November 2016 (5 days). The Course will be commenced at 0900 hours each day. The ICAO Asia and Pacific Office is located at:

ICAO APAC Conference Building
252/1 VibhavadiRangsit Road
Chatuchak, Bangkok 10900

Tel: +66-2-537-8189 to 97

Fax: +66-2-537-8199

E-mail: APAC@icao.int;

Website: <http://www.icao.int/APAC>

1.2 Participants are requested to register at the Registration Desk in the reception area of Kotaite Wing between 0800 and 0900 hours on the opening day of the Course. Participants are also requested to wear the identification badge, which will be issued to them, when they are in the ICAO premise.

2. Officers and Secretariat Concerned with the Meeting

2.1 Capt. Thomas Sylvester, COSCAP-SEA Programme Coordinator, will act as the Secretary of the Course.

2.2 The daily course services are the responsibility of Ms. Sudhatai Juntarapatin (Khun Nong), Programme Secretary, COSCAP-SEA Programme.

3. Materials, Documents, Papers for Distribution

3.1 Materials will be available upon Registration.

4. Passport, Visa and Customs

4.1 Participants may wish to obtain information on Thailand entry requirements by accessing the web page <http://www.mfa.go.th/web/12.php>

4.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area. Participants must be medically fit and in possession of medical insurance coverage to meet expenses for any sickness or medical emergency during the course.

4.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 30.00 approx).

5. Hotel Reservations and Transportation

5.1 Information giving the details of the address, fax number, tariff, etc. of hotels is provided at ICAO APAC website (<http://www.icao.int/APAC>). Participants should contact the hotel directly by telephone/fax/e-mail for reservation.

5.2 Participants are required to make their own arrangements for transportation from the airport to the city. When departing, the hotel can arrange for transportation to the airport. Taxis, which are less expensive than hotel transportation, are also available. Most taxis have a fare meter.

5.3 Participants are requested to make their own arrangements for transportation from their hotels to the ICAO Regional Office, Bangkok to attend the Meeting.

5.3.1 The nearest BTS (Skytrain) station to the ICAO Regional Office is **Mo Chit**. From *Mo Chit* Station, a taxi to the Office will cost approximately Baht 45.00. An instruction to be given to the taxi driver in Thai language is provided on the ICAO APAC website.

5.3.2 The nearest MRT sub-way station to ICAO Regional Office is **Phahon Yothin**. At the station, take Exit No. 3 and walk over the Vibhavadi Rangsit Road through the pedestrian overpass.

6. Further Information

6.1 For further information please contact Capt. Thomas Sylvester, COSCAP-SEA Programme Chief Technical or Ms. Sudhatai Juntarapratin (Khun Nong), Programme Secretary, COSCAP-SEA Programme at:

Capt. Thomas Sylvester
Tel: +66 (2) 287 0803 / Fax: +66 (2) 287 0805
E-mail: thomas.sylvester@coscap-icao.org;

Ms. Sudhatai Juntarapratin (Khun Nong)
Tel: +66 (2) 287 0829 / Fax: +66 (2) 287 0805
E-mail: khun.nong@coscap-icao.org;

6.2 Information about Bangkok climate may be found on the website of Thai Meteorological Department at <http://www.tmd.go.th>. Tropical or light weight and washable cottons will suffice and woollen are not necessary.